

# Commercial Lighting Retrofit Rebate Program Application



To apply for the Hingham Municipal Light Plant Commercial Lighting Retrofit Rebate Program, please submit this application **PRIOR to any site work**. Type or print clearly on this application. Email this application and all required document to: solutions@ene.org.

## Customer Information

Date \_\_\_\_\_ Company Name \_\_\_\_\_  
Service Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Electric Account # \_\_\_\_\_  
Contact Person \_\_\_\_\_ Title \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_  
Rebate Recipient Name \_\_\_\_\_ Address \_\_\_\_\_  
Estimated Project Cost \$ \_\_\_\_\_

## See Attached Instructions

### Terms and Conditions

1. Customer must receive electric service from Hingham Municipal Light Plant and have an account in good standing.
2. Hingham Municipal Light Plant reserves the right to reject any application that is incomplete or does not meet program criteria.
3. Commercial customers are limited to a maximum rebate of 50% of the cost of the retrofit, including material and labor, up to \$4000. This rebate comes in the form of a rebate credit on your bill and is applied to the account/s associated with the work being performed.
4. Rebates are only available for the replacement or conversion of inefficient lighting equipment listed on the Pre-installation Lighting Inspection Report.

### By signing below, you acknowledge that:

- Participation is voluntarily in the Hingham Municipal Light Plant Commercial Lighting Retrofit Rebate Program.
- Your company certifies that they meet the Project Eligibility Requirements and that the information with this agreement is true and correct to the best of their knowledge.
- You have read and understand the Project Eligibility Requirements listed on the Fact Sheet and the Terms & Conditions listed above.
- Participation in this program is subject to the acceptance of this application by Hingham Municipal Light Plant.
- Project(s) must be completed and copies of invoices must be provided as a prerequisite to receiving any reimbursement.
- Your company shall indemnify and hold harmless Hingham Municipal Light Plant from any damages, loss or liability that may arise from the undertaking of this project.
- Changes to this agreement must be in writing and approved by Hingham Municipal Light Plant.

Contact person \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

## With the Hingham Municipal Light Plant Commercial Lighting Retrofit Rebate Program, you may add value to your business and property.

- \* New lighting creates a better, more productive work environment
- \* New lighting produces less heat and reduces the load on your HVAC system
- \* New Lighting improves cash flow by lowering energy costs

**Hingham Municipal Light Plant** is offering commercial customers financial incentives to replace inefficient light fixtures and bulbs with energy savings products.

We are offering rebates on a range of eligible lighting equipment for every kind of business. **Hingham Municipal Light Plant will offer rebate credits on your bill equal to 50% of the cost of the installed upgrades with a cap of \$4000 per account.**

### How does the program work?

To be eligible, your business must receive electric service from Hingham Municipal Light Plant and have an account in good standing. Submit the completed application and a quote for the work to be performed to [solutions@ene.org](mailto:solutions@ene.org) or fax to 508-698-0222. Energy New England (ENE) will process your application and schedule a pre-install inspection. After the inspection, complete the lighting retrofit project and submit a copy of the invoice. A post-install inspection is conducted and once the application is approved, a **rebate credit** will be issued to the business within 4-6 weeks.

#### Instructions:

1. Submit the application including excel spreadsheet and provide a quote for work to be performed. Send application to [solutions@ene.org](mailto:solutions@ene.org).
2. Energy New England (ENE) will call to schedule a lighting audit that must be completed prior to performing lighting retrofit work.
3. ENE will provide an audit report of eligible lighting to be replaced.
4. Complete the lighting retrofit project.
5. Submit a copy of the invoice to [solutions@ene.org](mailto:solutions@ene.org). ENE will call you to schedule a post-installation inspection. Once project is approved a **rebate credit on your bill** will be issued within 4-6 weeks.

### Program Eligibility Requirements:

- Customer must receive electric service from Hingham Municipal Light Plant and have an account in good standing.
- Hingham Municipal Light Plant reserves the right to reject any application that is incomplete or does not meet program criteria.
- Commercial customers are limited to a maximum rebate of 50% of the cost of the retrofit, including material and labor, up to \$4000. *This rebate comes in the form of a rebate credit on your bill and is applied to the account/s associated with the work being performed.*
- Rebates are only available for the replacement or conversion of inefficient lighting equipment listed on the Pre-installation Lighting Inspection Report.

### What else should I know about the program?

Rebates are only available for the replacement or conversion of inefficient lighting equipment listed on the Pre-installation Commercial Lighting Inspection Report.

### Eligible Materials:

The lighting rebate applies to:

- The retrofitting of existing T12 fluorescent lamps with magnetic ballast to LED T5 or LED T8 lamps with electronic ballasts
- The retrofitting of existing T12 high output or high intensity discharge (HID) fixtures to LED T5 or LED T8 high output with electronic ballasts
- The retrofitting of existing incandescent or compact fluorescent lamps (CFL) exit signs to new LED, Electroluminescent, or Photo luminescent exit signs
- The retrofitting of existing high-pressure sodium, mercury vapor, incandescent outdoor lighting to LED lighting
- The installation occupancy sensors - passive infrared and/or ultrasonic detectors only with no manual ON or override switches.

FOR MORE INFORMATION, PLEASE CALL 508-698-1227 or email ENE at [solutions@ene.org](mailto:solutions@ene.org).

\*Hingham Municipal Light Plant reserves the right to reject any application that is incomplete or does not meet program criteria. Each commercial customer account is limited to a maximum **rebate credit on their bill** equal to 50% of the cost of the installed upgrades with a cap of \$4000 per account. Hingham Municipal Light Plant reserves the right to make changes to this program. Changes will not affect the rebate levels of accepted applications.