

Hingham Municipal Light Plant
Tuesday, March 4, 2008
Town Hall

Attendees:

Kevin Bulman, Chairman
Walter Foskett, Commissioner
John Tzimirangas, General Manager
Paul Heanue, Assistant General Manager

Agenda

1. Call meeting to order
2. Approve Previous Meeting Minutes
3. Manager's Report
4. Warrant Signatures
5. Correspondence
6. Executive Session
7. Other Business
 Cushing Street Project
8. Motion to Adjourn

1. Call to Order

Chairman Bulman called meeting to order at 7:00 p.m.

2. Approval of Previous Meeting

Upon a motion duly made and seconded, the Board unanimously agreed to table the minutes of the meeting for February 12, 2008.

3. Managers Report

PILOT Program

General Manager read a memo regarding PILOT payment for 2008. The calendar 2008 year is the last year of a five year schedule which began in 2004. The schedule called for a 5% annual increase per year. General Manager suggests an alternate formula to determine PILOT payments, such as other companies have in place, as gross revenue is not a pure indicator of actual sales. One suggestion is a utilizing a multiplier of kilowatt hours, with a set "floor" figure for budgetary purposes. General Manager stated that we can have the exact number of kilowatt hour sales on December 31st of a given year. General Manager stated he will generate a report and distribute to the Board at a future meeting. Chairman Bulman inquired whether forthcoming report will include 'formulitic' approach. General Manager stated yes, present method and formula method will be outlined.

Upon a motion duly made and seconded, the Board unanimously agreed to transfer \$497,750.00 for payment in lieu of taxes to the Town of Hingham.

Distributed Generation Rate

General Manager stated that the Board may wish to consider a proposal for 'distributed generation rate' for those customers who use alternative energy methods and wish to 'sell back' any residual power to HMLP. It must be made clear that we only give credit for power, and not costs associated with the distribution portion of the rate.

Assistant General Manager has been working on how customers interconnect; therefore, we need to communicate to customer what steps are to be taken in order to participate in such a program.

Hingham Wind

Pat Granahan stated to the Board that the Hingham Wind group will hold a public meeting on Monday, March 31, 2008 at 7:00 p.m. She presented a list of co-sponsors and asked the Board for sponsorship. Chairman Bulman inquired how much money was required. Ms. Granahan replied none. It was agreed that HMLP representatives will attend meeting and be listed as a co-sponsor.

It was stated that there have been concerns from abutting neighbors of Cranberry Trail and Ridgewood Crossing. Some of these residents either had not moved into the area during the first phases of the project, or may have been out of town for extended periods of time, and were not made aware of met tower. General Manager offered to meet with any concerned residents and explain what the process has entailed until this point, and reiterated that there is consideration given to public awareness and we are still in the relatively early stages of any permanent structures being placed.

4. Warrant Signatures

Warrant Signatures were provided by the Board members

5. Correspondence

Chairman Bulman stated he had received a phone call from John Riley, (Selectmen/HMLP liaison) requesting HMLP install lights to illuminate the Lincoln statue. A photograph was distributed. General Manager had a list of signatures of neighbors agreeing to any light fixture. These signatures were gathered by Mrs. Collins, who also included a brief history of the sculpture project. It was noted that there is a 200th anniversary coming up, and she would like to have light installed prior to festivities. Chairman Bulman read the list of addresses that signed agreement.

Commissioner Foskett ---a motion to authorize HMLP to investigate and if feasible go forth illuminate statue located at North and Lincoln Streets, and pay for lighting, as illustrated in handout.

Upon a motion duly made and seconded, the Board voted unanimously to investigate, determine feasibility and install the lighting of the Lincoln Statue.

Long Term Power Supply

General Manager presented a first draft of long term power supply plan from Source One. There will be a meeting week of March 10th with HMLP staff. Chairman Bulman inquired about time line to review the report. General Manager replied that the draft should be sent to all Board members by the third week of March, and a presentation will be given at the April Board meeting.

Shipyard Project

General Manager stated that the interim overhead line is up for Avalon Bay. Samuels requested a separate temporary line, at a cost of \$55,000.00 to the customer.

General Manager stated that Lennar is now developer for third phase, replacing Roseland. General Manager will meet with Lennar week of March 10, 2008. General Manager stated that he would like to hold meetings with the three entities involved every three weeks, so as to keep all involved 'on the same page'.

Chairman Bulman inquired whether infrastructure is in place. General Manager stated, yes, for the common area. We can feed shipyard off of current circuit through this summer. This project could potentially run several years out or more and careful expenditure by HMLP should be considered.

There was general discussion about what entities are going into the shipyard area. It was agreed that one circuit is suitable for the time being.

Cogsdale

General Manager has discussed work order package, and is going to ask Cogsdale representatives to come later in March to go over updates on this module.

Chairman Bulman inquired how soon we will have on-line payment available to customers. General Manager stated that it should be available later this year. There is a module that must be installed to support this current system.

Commissioner Foskett inquired who runs the lockbox. Assistant General Manager stated that Lighthouse Financial, Stoneham, Mass processes 'lockbox' payments.

General Manager stated that the more options the customer has for payment, the better. He also suggested that we further advertise EFT payment option, whereby customer will receive discount automatically. Another option discussed was to give customer option to go paperless and pay on-line.

6. Executive Session

Upon a motion duly made and seconded, the Board unanimously agreed to end regular session and enter executive session at 7:50.

General discussion regarding litigation

Upon a motion duly made and seconded, the Board unanimously voted to end executive session and enter regular meeting at 8:00.

7. Other Business

Cushing Street

General Manager met again with architect and distributed revised plans for a proposed new building. Revised plans involved enlarging (130' x 120') and resituating building; two parking lots and addition of a 2nd floor. Customer service and reception areas would be on first floor, with room for the majority of stock etc. to be stored inside the building. There would be available area for future expansion. Revised price \$3.5-4 million. Chairman Bulman inquired about next steps to be taken. General Manager stated we should gather final ideas and request 'hard numbers' from architect. Funding should be through bond. It is necessary to go through town meeting, as town is the bonding agent. It was estimated that actual construction would begin in approximately one year, if all permits are in place.

8. Motion to Adjourn

Upon a motion duly made and seconded, the Board unanimously voted to adjourn the regular meeting 8:45 p.m.

Respectfully submitted,

Kevin J. Bulman, Chairman