

**Hingham Municipal Light Plant**  
**Tuesday, May 17, 2005**  
**Town Hall**

**Attendees:**

Kevin Bulman, Chairman  
John Stoddard, Secretary  
Walter Foskett, Commissioner  
John Tzimorangas, General Manager

**Agenda**

1. Call meeting to order
2. Review and Approval of previous Board Meeting minutes (April 27, 2005)
3. CDM Presentation
4. Manager's Report
5. Correspondence/New Business
  - a. MMWEC/ISO Documentation
6. Executive Session
  - a. A motion to go into executive session for the purpose of discussing trade secrets and strategy with respect to litigation.
  - b. A motion to end executive session and return to the Regular Board Meeting
7. Motion to Adjourn

**1. Call to Order**

Chairman Bulman called the meeting to order at 7:00 p.m.

**2. Review and Approval of previous Board Meeting Minutes**

Commissioner Foskett moved to table minutes of April 27, 2005 until next Board meeting

**Upon a motion duly made and seconded, the Board unanimously agreed to table the minutes of April 27, 2005.**

**3. CDM Presentation**

Amy Corriveau and Mary Ann MacDonald were representing CDM in a presentation outlining highlights of the Computer System RFP Update.

The project is broken down into three phases:

- a. Needs Analysis
- b. RFP Preparation
- c. RFP Evaluation

It was recommended by CDM that a single vendor system be utilized rather than two or more.

RFP Evaluations are due on June 17, 2005, with four responses expected. CDM suggested a short list of two vendors, with an emphasis on reference checks from both.

Commissioner Foskett inquired about the typical length of contract negotiations with selected vendor.

-CDM responded approximately two months.

CDM recommended hiring legal counsel with expertise in intellectual property as soon as possible

Secretary Stoddard inquired about viewing on-line running history of customers' bills.

-CDM responded that on-line histories would be available to customers.

Secretary Stoddard inquired about the life span of the new system.

-CDM responded that the goal is that a new system is sustainable for as long as possible with updates periodically.

General Manager stated that vendors were asked about five year projections regarding the project.

An audience participant inquired about customizing the new system.

-CDM stated that the goal is to minimize customizations in order to avoid possible complications and costs associated with customized updates.

#### **4. Manager's Report**

1. Grid Com has contacted HMLP regarding partnering in a project involving fiber optic antennae in the area. Although this project is in planning stages only, the General Manager suggests that a Distributed Antennae System could benefit HMLP in that it may have access to the use of fiber.

##### **2. Whole Foods Wind Project**

-The General Manager stated that it is the goal of Whole Foods is to be 100% wind powered. The General Manager spoke with and will meet with Whole Foods when they are ready to proceed forward.

##### **3. Central Fire Station**

-General Manager will attend the next Central Fire meeting. He sent them a letter offering HMLP assistance when the electrical design for the project is in its planning stages, but has not heard from them recently.

##### **4. School Audit**

-General Manager will attend a meeting in June with those conducting the audit and the school officials to review the draft report.

#### **5. Correspondence/New Business**

##### **Regional Transmission Operator**

-The Massachusetts SJC will settle some remaining issues.

-HMLP has to sign to be part of the RTO similar to NEPOOL. The General Manager stated that the Board must authorize him to act on behalf of HMLP and sign agreement.

**Upon a motion duly made by Commissioner Foskett and seconded by Commissioner Stoddard, the Board unanimously agreed to authorize the General Manager to act on behalf of HMLP.**

Chairman Bulman stated that it is time to elect new officers for the coming year.

**Upon a motion duly made by Commissioner Bulman and seconded by Commissioner Foskett, the Board unanimously voted John A. Stoddard, Jr. Chairman of the Light Board.**

**Upon a motion duly made by Commissioner Stoddard and seconded by Commissioner Bulman, the Board unanimously voted Walter A. Foskett, Secretary of the Light Board.**

**6. Executive Session**

**A motion to go into executive session for the purpose of discussing trade secrets and strategy with respect to litigation was made by Mr. Stoddard.**

A roll call vote on the motion was taken:

Mr. Bulman "aye"  
Mr. Foskett "aye"  
Mr. Stoddard "aye"

The motion passed unanimously at 8:11 PM.

**A motion to end the executive session and reconvene the regular meeting was made by Mr. Foskett.**

A roll call vote on the motion was taken:

Mr. Bulman "aye"  
Mr. Foskett "aye"  
Mr. Stoddard "aye"

The motion passed unanimously at 9:00 PM ending the Executive Session.

The Open Meeting reconvened at 9:00 PM

**10. Motion to Adjourn**

**Upon a motion duly made Mr. Foskett and seconded by Mr. Stoddard, the Board unanimously agreed to adjourn the meeting at 9:01 PM.**

Respectfully Submitted,

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John A. Stoddard, Jr., Secretary