

**Hingham Municipal Light Plant**  
**Tuesday**  
**November 23, 2004**  
**Town Hall**

**Attendees:**

**Kevin Bulman, Chairman**

**John Stoddard, Secretary**

**Walter Foskett**

**John Tzimorangas, General Manager**

*Chairman Bulman called the meeting to order at 7:07 PM.*

**Review and Approval of previous Board Meeting Minutes -October 26, 2004**

The previous minutes have been reviewed and General Manager John Tzimorangas noted there were minor changes and Commissioner Foskett motioned to accept the minutes as amended.

**Upon a motion duly made and seconded, the Board unanimously agreed to approve the minutes of October 26, 2004.**

**Substation RFP**

The General Manager updated the Board on the status of the Substation expansion RFP. A station walk through with prospective vendors was held earlier in the day with 6 Engineering firms attending. The RFP quotes are due on Thursday, December 16, 2004. A review of the proposals and alternatives is expected to take about two weeks to complete.

**Billing System RFP**

The General Manager updated the Board on the status of the Billing and Information System RFP. The RFP quotes are due on Friday, December 17, 2004. A review of the proposals and alternatives is expected to take about three weeks to complete. Commissioner Foskett asked if an outside consultant should be engaged to help the Light Plant review the potential systems and the vendor's bids. The General Manager replied that a person from Camp, Dresser and McKee discussed with the Light Plant, early on, some of the issues and vendors that have been recently installed in other Light Plants. The General Manager suggested that the RFP process take its course and if warranted, an outside consultant be employed.

**5 Year Capital Plan**

The General Manager presented to the Board a draft 5-year Plan and the Capital component of that Plan. A general discussion occurred with respect to the projects and programs listed. The Board raised questions with respects to the financing of the plan, the need for some of the items listed and the impact that this plan would have on the

company and the customers of HMLP.

The General Manager replied that they would be working with the Town officials to review the options of General Obligation bonding as a funding option as well as internal funding of the plan.

Laura Burns, Chairperson of the Advisory Committee, said she would find out what the deadline for filing a warrant article for Town Meeting would be, if HMLP would be financing this plan through a bond. She would convey the dates to the General Manager.

The General Manager handed out a letter from the Hingham Harbor Development Committee inviting the Board to the Whitney Wharf Dedication.

**Upon a motion duly made and seconded, the Board unanimously agreed to adjourn the Board meeting at 8:25 PM.**

**Respectfully submitted,**

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**John A. Stoddard, Jr., Secretary**